

# CS Training Times

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## July - Celebrate America's Independence!



July is known for its warm summer weather, making it a popular month for outdoor activities and events like barbecues, beach trips, and fireworks.

It's a time for celebrating Independence Day on July 4th, a major US holiday marked by patriotic festivities.

Additionally, July is recognized as National Hot Dog Month and National Ice Cream Month, highlighting two favorite summer treats. Two great ways to enjoy the start of Summer.

### 5 Things You May Not Have Known About July 4th

<https://www.youtube.com/watch?v=D4MSIoYOaHA>

### Top Free Things to Do in the Summer

<https://www.youtube.com/watch?v=WUSls9Pays4>

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*"If I had my way, I'd remove January from the calendar altogether and have an extra July instead." ~ Roald Dahl*  
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## Tips and Tricks

**Use of Delegation** - Child Support workers are tasked with a lot of responsibilities. Using this, it provides you with some relief while simultaneously allowing for a development opportunity for others. Just be mindful that while it may not be to your standards, there is progress happening.

**Change Your Perspective**- It is easy to get more and more stressed out over our own situations. Remember your “why”. This allows you to shift from focusing on stress and direct it towards how you can meet and achieve goals both personally and professionally.

**Schedule Breaks** - Being a Child Support worker, your job is never fully done. You leave each day with many things still needing action. This can feel overwhelming. All you may need is just a few minutes to get up and take a brief walk around your building. A change of scenery and a bit of fresh air can do your mind and body wonders and leave you feeling refreshed and return to work more focused. Likewise, you can do this outside of work. Make moments for stillness, practice deep breathing, or get outdoors.

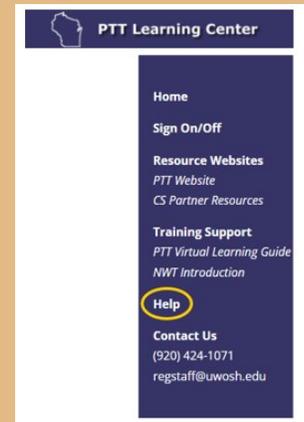
**Make Yourself Task Appointments** - Do you have an entire page of messages you need to make calls back? Emails from clients? Loads of returned mail to sort through or enter into KIDS? In order to focus your full attention on certain tasks, block an hour out on your calendar to get it done. You can do things like close your emails for this time block and shut your door to limit distractions.

**Listen to Understand, Not to Respond**- As the famous Stephen Covey stated, he addresses the importance of actively engaging with someone to really see their perspective rather than just trying to come up with a response. In our day-to-day interactions with those we serve, it is important to really hear what they are voicing otherwise it makes it difficult to properly communicate thus making it difficult to move forward.



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*"Let July be July. Let August be August. And let yourself just be even in the uncertainty. You don't have to fix everything. You don't have to solve everything. And you can still find peace and grow in the wild of changing things.*  
~ Morgan Harper Nichols  
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## Cornerstone Learning Center Help



The newly launched Cornerstone Learning Center portal is a different user learning experience than the previous portal. Searching for and accessing training materials may feel a bit foreign for a little while. However, we are here to help.

The link on the PTT Learning Center homepage labeled, "Help" provides a number of walk-through resource documents to assist you with common tasks you perform again and again within the portal.

Some of those tasks include:

- Logging in and out of the portal
- Navigating your home page dashboard
- Searching the training catalog for training courses
- Finding and enrolling in virtual or face-to-face training events
- Reviewing your training history

If you have any questions, please phone the Registration staff at 920-424-1071 or email [regstaff@uwosh.edu](mailto:regstaff@uwosh.edu).



## **UPCOMING CLASSES (July, August, September)**

### **Child Support Essentials - Face to Face Classroom**

This course provides an essential overview of Child Support and the Kids Information Data System (KIDS). Hands-on activities assist in building knowledge of the Child Support Program and how KIDS works. Scenarios and activities provide essential building blocks to guide workers on the path to working through the beginning processes of Child Support and supporting the children of our state.

- **July 22 - 24, 2025 in Eau Claire**
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### **Financial Processing in KIDS - Webinar**

This course covers the skills essential for managing the financial functions in KIDS and the CSA operations.

- **August 19 - 21, 2025**
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### **Intergovernmental Case Management - Webinar**

Intergovernmental cases provide some of the most complex scenarios faced in Child Support casework. Sometimes it's hard to determine where to start, and certain questions arise. Where are the parents located? Is there a child support order and if yes, where is it? Which forms do I complete? Which documents do I file in a Wisconsin court file? How do I ask another state to help modify an order? What is CEJ and controlling order? How can I communicate better with the other state? This virtual class takes an in-depth approach to working through case scenarios.

- **September 15 - 18, 2025**
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**For more details about these courses and/or to register: [Learning Center](#)**

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*“I love how summer just wraps its arms around you like a warm blanket.”*  
*~ Kellie Elmore*  
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## REMINDERS

	<p><b>KIDS “E” Region Refresh Dates</b></p> <p>The Training Region of KIDS, known as the “E” Region of KIDS – CICSE330, refreshes periodically to allow students a fresh opportunity to work cases and practice using KIDS, without affecting any production cases. When the “E” region refreshes, it erases casework done since the last refresh.</p>
	<p><b>Past Issues of Training Times</b></p> <p>Looking for a past issue of the Training Times? The most recent two months are available on the Learning Center home page.</p> <p>If you need previous issues, please send a request through KIDPOL</p>
	<p><b>Confirmation Notices</b></p> <p>Review your confirmation letters carefully upon receipt. Each training is unique. Be sure you know what prerequisites are required, and/or what is requested for submission prior to attending class.</p>
	<p><b>Print Your Own Participant Guides</b></p> <p>Training participants are responsible for downloading and printing their own Participant Guides. Directions regarding this are included in the confirmation letter.</p>
	<p><b>Send Us Your Feedback</b></p> <p>We want to hear from you. If you have any comments or suggestions, please contact us at 920-424-1071 or by email at: <a href="mailto:csptt@wisconsin.gov">csptt@wisconsin.gov</a></p>

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For civil rights questions call (608) 422-6889 or the Wisconsin Relay Service (WRS) – 711.



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